

Meeting Minutes - ERRA Board of Directors

Location	Date	Time	End
Zoom Virtual Meeting	2/1/2022	6:30 PM	8:05 PM

Attendance - BOD

<input checked="" type="checkbox"/> Gordon-Becker	<input checked="" type="checkbox"/> Ferguson	<input checked="" type="checkbox"/> Kosalka
<input checked="" type="checkbox"/> Laspina	<input checked="" type="checkbox"/> Parrish	<input checked="" type="checkbox"/> Smith
<input checked="" type="checkbox"/> Troutman	<input checked="" type="checkbox"/> Keck	<input checked="" type="checkbox"/> Ruebke
<input type="checkbox"/> Beyeler	<input checked="" type="checkbox"/> Bechtel	<input checked="" type="checkbox"/> Lawrence

Attendance - Other

<input checked="" type="checkbox"/> Zook (Bookkeeper)	<input type="checkbox"/> Meyers (Payroll)	<input checked="" type="checkbox"/> Hensley (Pool Mgr.)
<input type="checkbox"/> Gray (Consultant)	<input type="checkbox"/>	<input type="checkbox"/>

Agenda Items

- 1 Welcome and Opportunity for Members to Address Directors (if present and requested in advance)
- 2 Approval of Minutes
- 3 Manager's Report
- 4 Finance / Treasurer
- 5 Membership
- 6 Snack Shack
- 7 Swim Team
- 8 Grounds / Maintenance
- 9 Social
- 10 Governance
- 11 Personnel
- 12 Other

Next Meeting: Date Feb 28, 2022 Time 6:30 PM Zoom

Topic Area	Item Description	Responsible
1	Welcome - Greetings from Gordon-Becker. - Closed session to discuss sub-contracts. Motion by Gordon-Becker to add into the 2022 budget a payment to Bookkeeper, Noelle Zook. Second by Keck. None opposed.	Gordon-Becker
2	Approval of Minutes - Troutman motioned to approve, second by Bechtel. None opposed.	N/A
3	Manager's Report - NSTR	N/A
4	Snack Shack - Committee will review costs and staffing numbers as we approach the season. - Discussed maintaining inventory closer to the end of the summer, try to maintain more stock during the extended summer season. - Decision made that Snack shack will not open for swim meets in 2022.	Kolsaka
5	Swim Team/Lessons/ Water Activities - Committee to review structure and pricing prior to the season. - Sara to get info on returning guards who want to give lessons.	Parrish Troutman
6	Finance / Treasurer -Loan Refinance: Refinance Completed - 1st payment due in February. Previous payment \$2,226.72 - New Payment: 1,851.07 Savings of \$375.65/month - \$4,507.80/year Closing costs incurred in refinance \$7,084.88 New checking established with Union	Zook Gordon-Becker

- Reviewed 2021 Budget to Actual; P&L
- Reviewed 2022 Budget
- Proposal to maintain current Renewal Dues for 2022, increase Capital Assessment fee by \$25 (\$75 to \$100) motioned by Keck, Second by Bechtel, none opposed.
- Discussed more advertising for private parties in 2022 as revenue opportunity.
- Balances to date:

Union Checking	\$6,269.33
Money Market	\$3,489.34
	\$9,758.67
Farmers Checking	\$3,000.00
Money Market	\$10,100.22
	\$13,100.22
Loan Balance	\$325,000.00

7	Personnel	<ul style="list-style-type: none"> - Board discussed manager position for 2022. Sara Hensley will remain in Manager position for the 2022 season. - Sara has reached out to all staff who expressed interest in returning for the 2022 season. - Discussed training and use of quickbooks for staffing in 2022. 	Bechtel Gordon-Becker
8	Membership	<p>Updates:</p> <p>351 total memberships 12 Board Directors 309 Family Memberships 3 accounts on hold from 2021 9 Senior Couples 4 Single Adults 7 Tennis Only 0 Basketball Only 7 VIP Memberships 2 Pool Management Memberships</p> <p>2022:</p> <ul style="list-style-type: none"> - Invoices will go be sent out automatically through WA on 2/20/22. - Keck to update level pricing and website with updated Capital Assessment Fee prior to 2/20/22. - Goal of 25 (net) new memberships - Reviewed 2022 VIP Memberships. - Next meeting: Review a non-pool membership that incorporates both Basketball and Tennis. 	Keck
9	Grounds / Maintenance	<ul style="list-style-type: none"> - Quote for replacing Tennis Court lighting to LED (less future maintenance, less issues finding someone to repair/maintain) came in at \$5400. One more lead to follow up on. Discuss at Feb. meeting. 	Laspina
10	Social	<ul style="list-style-type: none"> - Kim to get tentative Social events calendar together for upcoming membership email. 	Ferguson
11	Governance	<ul style="list-style-type: none"> - NSTR 	Laspina
12	Other		Gordon-Becker
13	Notes		